

*Webinar on*

# **SOX: Demystifying The Documentation Process**

# • Learning Objectives

- ☐ *Getting started: Establishing the scope of the project,  
Describing key business processes*
- ☐ *Setting priorities: Identifying key business processes,  
Describing related controls*
- ☐ *Integrating processes from outside your department,  
Feedback: Confirming you have it right*
- ☐ *Interviewing people: Asking the right questions,  
Integrating SOX into daily routines*
- ☐ *The role of IT systems in SOX  
documentation*

This session will provide you with the tools to prepare SOX documentation that is easily understood and implemented.

**PRESENTED BY:**

*A Certified Public Accountant, business author Mike Morley is an entertaining and informative speaker and a recognized authority in the field of finance. Mike offers various training programs, such as IFRS, SOX, and Financial Statement Analysis that focus on providing continuing education opportunities for finance and accounting professionals.*

On-Demand Webinar

Duration : 60 Minutes

Price: \$200

# Webinar Description

Many people feel overwhelmed when faced with the daunting task of documenting their company's Sarbanes-Oxley controls. This presentation will help you to confidently deliver SOX documentation which auditors and executives are pleased to sign. The SOX documentation process does not have to be complicated. This presentation will show you how simple it can be.

Documentation is simply writing down what it is that your company does to prove that effective controls have virtually eliminated any possibility of fraud or mistakes. This session will provide you with the tools to prepare SOX documentation that is easily understood and implemented.



# Who Should Attend ?

*Accountants, Financial Managers*

*CEO/CFO, Board members*

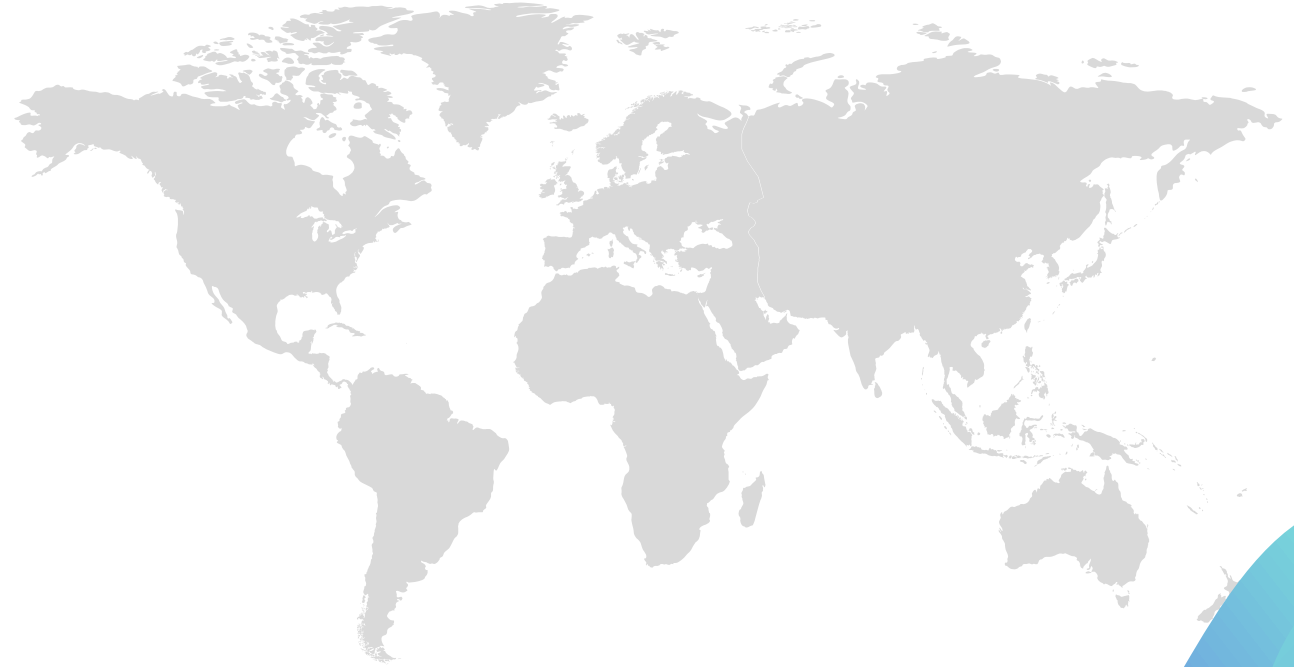
*External and internal auditors*

*Compliance professionals*

*Managers required to co-certify*

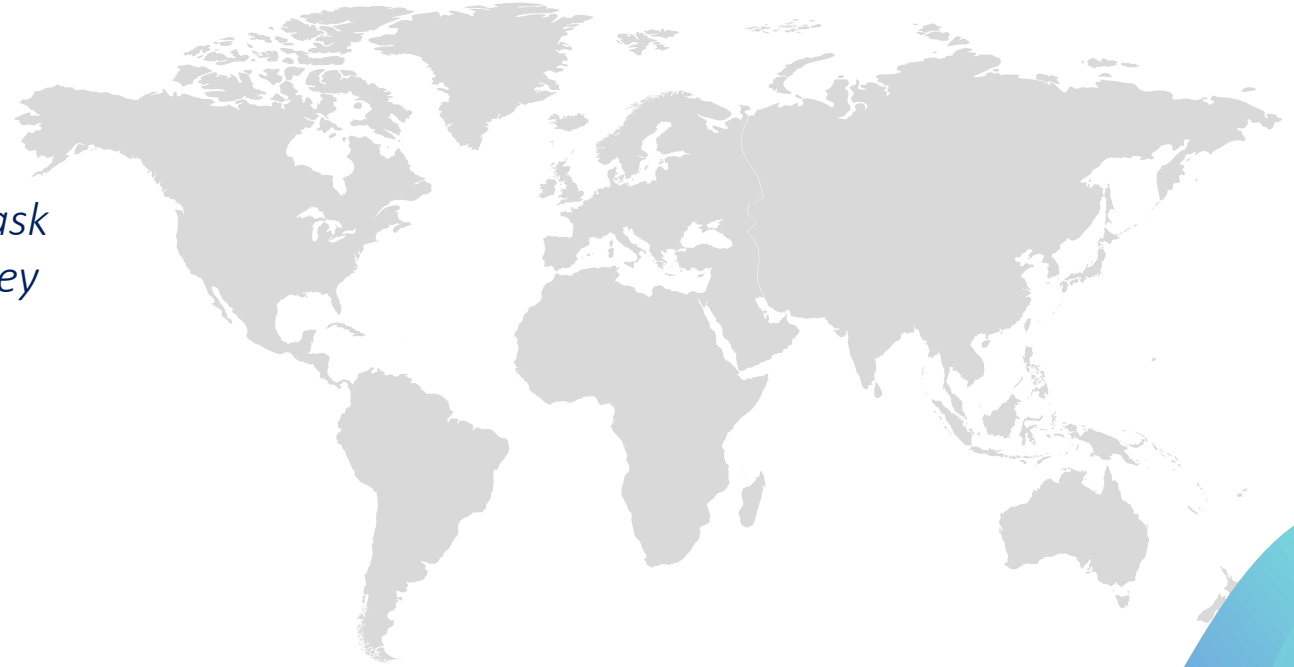
*Financial Controllers, Company Executives*

*Anyone involved in the SOX documentation process*



# Why Should Attend ?

*Many accounting professionals may feel overwhelmed when faced with the daunting task of documenting their company's Sarbanes-Oxley controls. However, the SOX documentation process does not have to be complicated. It is much simpler than you think.*



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